<table>
<thead>
<tr>
<th>Year</th>
<th>Action</th>
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</thead>
</table>
| One  | By May 1<sup>st</sup> - 1<sup>st</sup> Annual Report  
By June 30<sup>th</sup> - PHD Comprehensive Exam Part 1 – report due or exam done by this date |
| Two  | By May 1<sup>st</sup> – 2<sup>nd</sup> Annual Report  
By June 30<sup>th</sup> - PHD Comprehensive Report Part 2 – report due or exam done by this date |
| Three| By May 1<sup>st</sup> – 3<sup>rd</sup> Annual Report |
| Four | By May 1<sup>st</sup> – 4<sup>th</sup> Annual Report  
By August 31<sup>st</sup> – Thesis Defence |

**NOTE:** If taking more than 4 years to complete PHD Program, then must submit Annual Report on May 1<sup>st</sup> of each year until the PHD Program is completed.

Example:

Sept. 1, 2019 start date (Sept. 1, 2019 to August 31, 2023)

Year One – Sept. 1, 2019 to August 31, 2020  
May 1<sup>st</sup>, 2020 – 1<sup>st</sup> Annual Report  
June 30<sup>th</sup>, 2020 – PHD Comp Part 1

Year Two – Sept. 1, 2020 to August 31, 2021  
May 1<sup>st</sup>, 2021 – 2<sup>nd</sup> Annual Report  
June 30<sup>th</sup>, 2021 – PHD Comp Part 2

Year Three – Sept. 1, 2021 to August 31, 2022  
May 1, 2022 – 3<sup>rd</sup> Annual report

Year Four – Sept. 1, 2022 to August 31, 2023  
May 1, 2023 – 4<sup>th</sup> Annual report  
August 31<sup>st</sup>, 2023 – PHD Thesis Defence